

STATE WORKFORCE INVESTMENT BOARD
PO Box 1728
Helena, MT 59624-1728
(406) 444-1620

TRANSITION AND ADVISORY COMMITTEE
Conference Call

Meeting Date: December 8, 2004 / 8:30 a.m.
Location: 2nd Floor Conf. Room, Walt Sullivan Building, 1327 Lockey – Helena
Committee Members: Haley Beaudry, Chair; Ellen Engstedt; Dick Brown; Julie Foster; Diane Harkins; Margaret Morgan; Chuck Olson; Mike O’Neill; Lyle Phillips; Diane Ruff.
Committee Staff: Pam Watson

AGENDA

8:30 a.m. Welcome & Introductions **Haley Beaudry**
- Roll Call
- Approval of Agenda
- Approval of Minutes from November 19th meeting

Action Items

Approve SWIB Report to Governor Martz **Haley Beaudry**
○ Discussion
○ Public Comment
○ Other Committee Discussion
○ Action

Recommendations to Governor Martz **Haley Beaudry**
➤ Report of Action taken by Executive Committee
○ Discussion
○ Public Comment
○ Other Committee Discussion
○ Action if necessary

Discussion Items

Other Issues

- Discussion
- Public Comment

9:00 a.m. Adjourn

All State Workforce Investment Board meetings are conducted using Roberts Rules of Order. Only Board members can present motions. The Chair will call for public comment following Board discussion.

If auxiliary aids and services or special accommodations are required, please contact
Pam Watson at 444-1620.